



## Code of Practice

### General

- All matters are dealt with strict confidentiality.
- We will deal with your application expeditiously but will always aim to provide the highest level of service.
- We are an independent body of Muslim Scholars which makes decisions in the light of Quran and Sunnah.
- We do not take sides and keep an impartial stance throughout.
- We cannot enforce a reconciliation.
- The English legal system is respected and not undermined whilst dealing with your Islamic divorce.
- All relevant parts of the application must be completed in full.
- All contact must be made in writing/email.
- In the absence of your spouse's address, please provide his telephone number, email address or the address of next of kin.
- You are the Applicant and your spouse is the Respondent.
- Once you have submitted the application the Respondent will be informed in writing.
- Both parties are expected to conduct themselves in a non-confrontational manner at all times.
- We have a zero tolerance policy, any threatening behavior is reported to the police.
- We understand the gravity of your situation and the difficulty you maybe encountering therefore we always try to resolve the matter quickly and effectively as far as we can.

### Issues Relating to Children

- We do not deal with issues relating to child/children access, the parties are requested to seek a settlement with mutual agreement or via the Courts.
- Financial matters should be settled via mutual agreement or via the Courts.

### Meetings

- At the last stage of your application we shall arrange a meeting with you via Skype/WhatsApp and a separate meeting with the Respondent if need be.
- Meeting between you and the respondent only takes place with mutual agreement.
- This copy is for you to keep.

**If you have further queries please contact Molana Ejaz: 07814268204**